Declaration of Conformities:

Previous PO, Dr. Lucia Pacillo, asked us to present a single Declaration of Conformity also when the secondment of a researcher to a particular Host Institution is split into different periods (signed with M in the table in the following page). So in these cases the declaration of conformity would cover the whole period from the start of the first travel to the Host Institution, to the end of the last travel to the same Host Institution. The days really spent to the Host Institution will be documented by travel documents or room/house location documents (attached to the report) or by the contracts.

Questions to PO:

1. Do you confirm that this procedure is correct? Following this procedure we conclude that the list of Declaration of Conformities shown in the table below is complete, do you agree?
2. We would like to check that all the Declaration of Conformities are correctly submitted, especially to check the dates that have been written there, but in the pdf file we can read we cannot find the starting/ending dates. Can you suggest us a place where we can check the dates? In particular we would like to check the Dimas secondment at AUTH, since the AUTH administration has submitted a second declaration for the second travel but we think the first submission should already include the second and third travel.
3. During the Mid Term Review you said that Christos Gentsos should be paid as ER, not ESR. Christos started his secondment at CAEN as ESR, but during the 11 months of secondment he became ER. Dr. Lucia Pacillo said that all the secondment at CAEN should be paid as ESR, because the status at the beginning dominates. Gentsos, instead, will be seconded as ER at PRIELE. Do you agree about this past and future procedure?
4. How we declare in the financial report direct costs for secondments that are fraction of one month? Do we divide everything, included mobility and research costs (1800 euros/month) proportionally to the duration of the travel time?
5. If the total amount of declared money in the first financial report will be below 375000, but it will be above the threshold at the final financial report, should the Institute pass the audit two times (one for the first and another for the final report) or only one, just at the end of the project?
6. If a long secondment covers a period that goes from the second year (the end is January 31 2015) to half of the third year (starting February 1 2015), how it should be declared in the first financial report expected before 60 days from the end of the second year? Should we include only the months before January 31 2015? Or should we include the whole period of the secondment?

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| ROW # | Partner N. | Host Institution | Dates | D. of C. # | Multi  periods | Seconded/recruited Researcher | Status |
| 1 | 1 | UNIPI |  | 3 |  | D. Dimas | ER |
| 2 | 5 | PRISMA |  | 5 |  | S. Donati | MER |
| 3 | 1 | UNIPI |  | 9 | M | A. Sakellariou | ER |
| 4 | 2 | CAEN |  | 11 | M | K. Kordas | MER |
| 5 | 2 | CAEN |  | 12 | M | F. Crescioli | ER |
| 6 | 5 | PRISMA |  | 13 | M | M. Piendibene | MER |
| 7 | 2 | CAEN |  | 14 | M | G. Calderini | MER |
| 8 | 1 | UNIPI |  | 16 |  | G. Volpi | ER |
| 9 | 2 | CAEN |  | 17 |  | C.-L. Sotiropoulou | ER |
| 10 | 2 | CAEN |  | 18 | M | C. Gentsos | ESR |
| 11 | 6 | CNRS |  | 21 |  | R. Beccherle | MER |
| 12 | 4 | AUTH |  | 22 |  | K. Naoki | ER |
| 13 | 4 | AUTH |  | 23 | M | D. Dimas | ER |
| 14 | 3 | CERN |  | 25 |  | S. Petrucci | MER |
| 15 | 1 | UNIPI |  | 26 |  | K. Mermikli | ESR |
| 16 | 2 | CAEN |  | 28 | M | M. Piendibene | MER |
| 17 | 2 | CAEN | 4/6/14 - 3/8/16 | xxx | M | D. Sampsonidis | MER |
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