

Authors Guidelines

Papers must be prepared using Microsoft Word or LaTeX, according to the guidelines and templates, and then convert these files to PDF.

<https://publishingsupport.iopscience.iop.org/questions/templates-and-guidelines-for-proceedings-papers/>

Templates and guidelines can be found here:

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Summary of guidelines

When preparing your paper you must make sure that:

- The paper size is European A4.
- Margins are 4cm (top), 2.5cm (left and right) and 2.7cm (bottom).
- There are no page numbers, headers or footers within the paper.
- Text is single spaced, not double spaced.
- All fonts are embedded.
- All pages are portrait (landscape pages should be rotated).
- The abstract text should be indented 25mm from the left margin and there should be 10mm space after the abstract before you begin the main text of your article, starting on the same page as the abstract.

In addition, please make sure that:

- The paper includes the author name(s) and affiliation(s) (full address including country).
- All articles must contain an abstract.
- Papers must use inclusive language. At IOPP we follow these industry-wide Guidelines on Inclusive Language and Images in Scholarly Communication.
- All figures and tables should be numbered in numerical order. Please ensure that figure/table numbers are not duplicated or missed.
- Figures are legible and placed within the text, not collected at the end of the document.
- If section headings are numbered, ensure that they are numbered numerically, and no numbers are duplicated or missing.
- Displayed equations should follow a naming convention in numerical order, i.e. (1), (2), (3) etc or by section, i.e. (1.1), (1.2) etc. Ensure every displayed equation has its own number and none are duplicated or missing.
- Reference lists are checked for accuracy. References can only be linked via CrossRef if they are correct and complete. Check the templates and guidance page for further reference styling information.
- If numbering references (Harvard system) ensure that references are numbered numerically, every reference has its own number and no numbers are duplicated or missing.
- Ensure that all references are cited in the text and that all citations have a corresponding reference.

Finally, please ensure that the paper is thoroughly proofread to check the standard of English and ensure wording is clear and concise.

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Ethical Policy

It's important that all authors agree prior to submission the authorship of their paper, the order in which author names are presented, and ensure all those, and only those, who meet this criteria are included as authors. We don't encourage multiple submissions of the same author in the volume.

You must have confidence in the integrity of the contributions of your co-authors. Please read out Ethical Policy for more information on *Authorship*:

<https://publishingsupport.iopscience.iop.org/ethical-policy-journals/#author-roles-and-responsibilities>

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We provide a declaration form that needs to be submitted with the paper.