



# APRE

## AGENZIA PER LA PROMOZIONE DELLA RICERCA EUROPEA

### Il Programma PEOPLE



Roma, 21 ottobre 2011

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Punto di Contatto Nazionale  
People & Regional

# LE AZIONI MARIE CURIE DI OSPITALITA'



[Work Programme 2012]

## FP7-PEOPLE-2012-IRSES

- Publication date: 20 July 2011
- Deadline: 18 January 2012
- Budget: € 30 000 000



[IRSES]

# IRSES (International Research Staff Exchange Scheme)

## Participants rules

- At least 2 independent research organisations in two different MS/AC
- One or more organisations in THIRD COUNTRY
- Additional partners from any sector and from any other country welcome
- Joint multi-annual programmes of 24-48 months

## Eligible researchers :

- Research staff mainly, but also technical and management staff
- Min. 1 month - max. 12 months/researcher
- Staff is seconded (not recruited)

# Participation rules – countries

EU Member States (**MS**)

Associated countries (**AC**)

## **Countries with EU International agreements on S&T:**

Algeria\*, Argentina\*, Australia, Brazil\*, Canada, China\*, Chile\*, Egypt\*, India\*, Japan, Jordan\*, Rep. of Korea, Mexico\*, Morocco\*, New Zealand, Russia\*, South Africa\*, Tunisia\*, Ukraine\*, United States.

## **Countries of the European Neighbourhood Policy (ENP):**

Eastern Partnership Countries: Armenia\*, Azerbaijan\*, Belarus\*, Georgia\*, Moldova\*, Ukraine\* and

Mediterranean Partnership Countries (MPC) that are not associated countries: Algeria\*, Egypt\*, Jordan\*, Lebanon\*, Libya\*, Morocco\*, Palestinian administrated areas\*, Syrian Arab Rep.\*, Tunisia\*.

\* *International Cooperation Partner Countries (ICPC) eligible for funding in IRSES*

# IRSES (International Research Staff Exchange Scheme)

All partners involved in a joint exchange programme are expected to **second their staff** and thus continue paying their salary during the stay abroad.

- Funding is based on a **flat rate of € 1900 per person/month** of secondment
- The contribution is intended to contribute to the **costs** for the staff exchange



include travel and subsistence, networking activities, management costs and overheads directly related to the implementation of the exchange

WP	rate per seconded staff/month
2008	1800€
2009	1800€
2010, 2011	1900€ * Additional 200€ for eligible long distance travel

Date of publication: 19 October 2012

Deadline: 15 February 2012 at 17.00.00, Brussels  
local time

Budget: 110 ML Euro



Only for experienced researchers

Multi-annual proposals for new or existing regional, national or international projects to be co-funded (community contribution 40%)

Public authorities and large research centers

3 types of trans-national mobility: outgoing, incoming, re-integration

Maximum budget: 10 Ml for a single applicant

Duration: up to 60 months

[COFUND]



- This action is addressed to organisations that finance and manage fellowship programmes. Participants will submit multi-annual proposals for new or existing regional, national or international programmes to be co-funded by the European Commission
- Regional, national and international programmes are eligible
- Eligible organisations are public bodies (ministries, regions) or large research organisations
- **Existing** or **new programmes** based on individual-driven mobility (each programme must have individual fellows, duration fellowship 1-2 years)
- For existing programmes, the scheme can be used either to increase number of fellows or to improve their working conditions (i.e. salaries and/or social security contributions)
- Programmes must be based on open, based-merit competition and international peer review

[COFUND]

- Researchers can be only **experienced**
- Must be an **employment contract**, even when programmes provide just a research grant to fellows
- **Labelling**: researchers are MC fellows!
- Duration **24-60** months (increased!)
- Max EC contribution per organisation is **10 ml Euro** (increased from 5 ML); in any case **40% of EC co-funding**
- Existing and new fellowships are evaluated **separately**
- A new version of the **COFUND Portal** will be launched shortly! It will also have a user-friendly database for existing COFUND opportunities

[COFUND]

## LE AZIONI MARIE CURIE INDIVIDUALI: BANDI 2012

Date of publication: 13 March 2012

Deadline: 16 August 2012 at 17.00.00, Brussels local time



[FP7-PEOPLE-2011-IEF-IOF-IIF]

- LIFE LONG LEARNING & CAREER DEVELOPMENT (IEF)
- INTERNATIONAL OUTGOING FELLOWSHIP (IOF)
- INTERNATIONAL INCOMING FELLOWSHIP (IIF)
- MARIE CURIE CAREER INTEGRATION GRANTS (CIG)



[Azioni MC Individuali]

- Ciascun Panel rappresenta un'area di ricerca ben definita
- Proposte classificate per Panel

## Research Panels

1. Chemistry CHE
2. Social and Human Sciences SOC
3. Economic Sciences ECO
4. Information science and Engineering ENG
5. Environment and geosciences ENV
6. Life sciences LIF
7. Mathematics MAT
8. Physics PHY
9. Career Restart (CAR)



[ Research Panels ]

- Per **ricercatori esperti!** *in possesso di PhD (dottorato di ricerca) oppure > 4 anni esperienza di lavoro (full time) post-laurea specialistica*
- Regola della **'mobilità'** \* *non più di 12 mesi durante gli ultimi 3 anni nel Paese ospitante*
- Approccio **"bottom-up"**
- **Progetti** presentati d'accordo con ente ospitante/di ritorno in EU
- Contratto (**Grant Agreement**) tra Commissione Europea ed Ente Ospitante/di ritorno di Paesi Membri e/o Associati

[Azioni Marie Curie Individuali]

- **Formazione continua e sviluppo alla carriera** (in tutte le fasi di carriera) con mobilità a livello intra-europeo
- **Ricercatori esperti di qualsiasi nazionalità**, quindi anche di Paesi Terzi residenti in Europa (*regola della Mobilità*)
- Soggiorni di **12-24 mesi**
- Migliorare e diversificare le proprie competenze (in termini di competenze multi-o interdisciplinari o esperienze intersettoriali)
- Sviluppo di un **Personal Career Development Plan** – con Supervisore ente ospitante

[Intra European Fellowships - IEF]

- **Ricercatori esperti** EU (Paesi Membri/Associati), anche da *paesi terzi se in EU 5 anni (novità 2011!)*
- Nell'ottica della **formazione continua** e diversificazione delle competenze, e di **sviluppo di collaborazioni internazionali** - *Personal Career Development Plan*
- Max. **3 anni**, di cui 1-2 in Paese Terzo e **1 anno** di ritorno obbligatorio
- Soggiorno in Paese terzo (*associated partner*) in fase di distacco (**regola mobilità**)
- Proposta presentata dal ricercatore con ente ospitante di ritorno (**contratto**)

[International Outgoing Fellowships- IOF]



- Ricercatori esperti di qualsiasi nazionalità da Paesi terzi
- Incrementare le conoscenze (*senior profiles!*) e creare collegamenti di alto livello con UE
- Soggiorno in Europa per **1-2 anni** (*regola mobilità*)
- Per **Paesi ICPC**: possibile supporto per ritorno al proprio Paese per 1 anno
- Proposta presentata dal ricercatore con ente ospitante EU/Associato (doppio GA se ICPC)



[International Incoming Fellowships- IIF]

- pubblicazione bando: 20 ottobre 2010, con due cut-off (8 marzo e 6 settembre 2011)
- durata borse: 24/48 mesi
- contributo CE: 25.000 Euro lodi annuali (top-up salario; spese di ricerca; staff team di ricerca; seminari/workshops; altro)
- indirizzata a ricercatori di qualsiasi nazionalità che vengano reintegrati dopo un periodo di mobilità



[CIG - Career Integration Grants]

- A1: dati di sintesi della proposta
- A2: dati anagrafici ente ospitante
- A3: dati fellow
- A4: budget

## Electronic Proposal Submission Service (EPSS)



EPSS

- |                  |                 |                  |                  |         |         |
|------------------|-----------------|------------------|------------------|---------|---------|
| Prepare Proposal | Change Password | Check Validation | Submit Proposal  | Logout  |         |
| General          | Proposal Setup  | Part A           | Part B & Annexes | Referee | History |

### General Information

**Call Selected:** FP7-PEOPLE-2011-IEF

**Sub-Scheme Selected:** MC-IEF

**Proposal ID:** Not available

**Proposal status:** Proposal NOT submitted

The information below has been supplied during the registration phase; the information supplied during the registration is not inherited in the EPSS account since it is considered indicative only; it cannot be modified but is **NOT** used for the evaluation of the proposal. Make sure that the correct information is present in the A forms and Part B.

**Title:** test

**Coordinator:** test test

[EPSS]

**Proposal Submission Form**

**A1:  
Summary**

**Research Executive Agency**  
7th Framework Programme  
for Research and Technological  
Development

Marie Curie Actions  
Intra-European Fellowships (IEF)

Proposal Number       Proposal Acronym

**General Information on the Proposal**

Proposal Title

Marie Curie action-code

Scientific Panel

Duration in months       Call identifier

Keywords (up to 200 characters)

Abstract (up to 2000 characters)  (200 character(s) remaining)

Has a similar proposal been submitted to a Marie Curie Action under this Framework Programme?  yes  no (2000 character(s) remaining)

IF YES

Programme name(s) and year	Proposal number(s)
<input style="background-color: #f08080;" type="text" value="-"/>	<input style="background-color: #f08080;" type="text" value="-"/>
<input style="background-color: #f08080;" type="text" value="-"/>	<input style="background-color: #f08080;" type="text" value="-"/>
<input style="background-color: #f08080;" type="text" value="-"/>	<input style="background-color: #f08080;" type="text" value="-"/>

Does this proposal include any of the sensitive ethical issues detailed in the Research Ethical Issues table of Part B?  yes  no

- **titolo progetto e acronimo**
- **scelta Scientific panel**
- **durata borsa**
- **identificativo del bando**
- **parole chiave**
- ***abstract* max 2000 parole**
- **partecipazione Azioni MC**
- **principi etici**

[A1]



## Proposal Submission Form

**Research Executive Agency**  
7th Framework Programme  
for Research and Technological  
Development

Marie Curie Actions  
Intra-European Fellowships (IEF)

**A2:  
Participants**

Proposal Number  Proposal Acronym  Participant Number

### INFORMATION ON ORGANISATIONS

If your organisation has already registered for FP7,  
enter your Participant Identification Code

Legal name

Organisation short name

### Administrative Data

Legal address

Street name  Number

Town  Postal Code/Cedex

Country

Internet homepage

### Status of your Organisation

Certain types of organisations benefit from special conditions under the FP7 participation rules.  
The Commission also collects data for statistical purposes.  
The guidance notes will help you complete this section.

Please 'tick' the relevant box(es) if your organisation falls  
into one or more of the following categories

- Non-profit organisation  yes  no
- Public body  yes  no
- Research organisation  yes  no
- Higher or secondary education establishment  yes  no
- International organisation  yes  no
- International organisation of European Interest  yes  no
- Joint Research Center of the European Commission  yes  no

Organisation legal  
name: es. Università,  
non Dip.to

Status dell'entità  
legale

[A2]

### CONTACT POINT OF THE HOST ORGANISATION

Person in charge (For the co-ordinator (participant number 1) this person is the one who the Commission will contact in the first instance)

Family name  First name(s)

Title

Position in the organisation

Department/Faculty/Institute/Laboratory name/...

Is the address different from the legal address?  yes  no

Street name  Number

Town  Postal Code/Cedex

Country  Phone 1

Phone 2  Fax  E-mail

Supervisore  
scientifico

Responsabile  
contrattuale

 **Proposal Submission Form**  
Research Executive Agency  
7th Framework Programme  
for Research and Technological  
Development  
Marie Curie Actions  
Intra-European Fellowships (IEF)  
A2:  
Participants

Authorised representative to sign the grant agreement or to commit the organisation for this proposal

Family name  First name(s)

Title   Sex

Position in the organisation

Department/Faculty/Institute/Laboratory name/...

Is the address different from the legal address?  yes  no

[A2]

**REA** **Proposal Submission Form**  
**Research Executive Agency**  
 7th Framework Programme for Research and Technological Development

Marie Curie Actions  
 Intra-European Fellowships (IEF)

**A3:  
 Participants**

Proposal Number  Proposal Acronym

**INFORMATION ON THE RESEARCHER**

Family Name

Birth Family Name

First Name(s)

Title  Sex  Female  Male

1st nationality  2nd nationality

Location of origin (country)  Date of birth (DD/MM/YYYY)

Location of origin (town)

Contact address

Street Name  Number

Town  Postal Code/Cedex

Country  Phone 1

Phone 2  Fax

e-mail

Qualifications

University Degree	Date of award (DD/MM/YYYY)	<input type="text"/>
Doctorate (in progress)	Expected date of award (DD/MM/YYYY)	<input type="text"/>
Doctorate	Date of award (DD/MM/YYYY)	<input type="text"/>
Full time postgraduate research experience	Number of months	<input type="text"/>
Other Academic qualifications	Date of award (DD/MM/YYYY)	<input type="text"/>

Place of activity/place of residence (previous 5 years)

Period: From (DD/MM/YYYY)	Period : To (DD/MM/YYYY)	Country
<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT-ONE"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

- Nazionalità + residenza
- Luogo di attività negli ultimi 5 anni
- Per eleggibilità
- Mesi di esperienza (per living allowance)

[A3]



# ASPETTI FINANZIARI E CONTRIBUTO COMUNITARIO

## PER IL RICERCATORE



<b>su base annua</b>	<b>Employment / full social security</b> A	<b>Minimum social security (stipend)</b> B
<b>Experienced 4-10 yrs</b>	<b>58.500</b>	<b>29.250</b>
<b>Experienced &gt; 10 yrs</b>	<b>87.500</b>	<b>43.750</b>

**PAGAMENTI MENSILI.**

\*Coefficiente di correzione per costi di vita in Paese (IT: 110.6)

[LIVING ALLOWANCE]

**Novita'****Allowances:**

*mobility, travel and career exploratory allowance have been merged into one single allowance. This mobility allowance is a monthly payment of a flat rate contribution to cover expenses related to the mobility (relocation, family expenses, language courses, travel expenses etc.)*

- **Copertura spese di *relocation***
- **Status ricercatore:**
  - ✓ **1000 Euro ricercatore con famiglia/figli (anche se non a seguito)**
  - ✓ **700 Euro ricercatori senza famiglia**
- **Pagamento mensile**

[News]



# ASPETTI FINANZIARI E CONTRIBUTO COMUNITARIO

**PER ENTE OSPITANTE**



## Spese di ricerca del fellow:

**contributo mensile di 800€ gestito dall'ente ospitante per attività svolte dal ricercatore**


*Es: consumables, conferences/trainings, memberships journals, other fees, etc*

## Management/Overheads\*

**contributo mensile di 700€ per ricercatore**

\*Coefficiente di correzione per costi di vita in Paese

[PER ENTE OSPITANTE]



## Proposal Submission Form

Research Executive Agency  
7th Framework Programme  
for Research and Technological  
Development

Marie Curie Actions  
Intra-European Fellowships (IEF)

## A4: Budget

Proposal Number  Proposal Acronym

FUNDING REQUEST				
Year	Main Phase		Return Phase (IIF and IOF only)	
	Full-time person-months	Type B Fixed-amount Fellowship (Y/N)	Full-time person-months	Type B Fixed-amount Fellowship (Y/N)
		SELECT-ONE ▼	0	-
		SELECT-ONE ▼	0	-
<b>Total</b>	<input type="text"/>		<input type="text"/>	

Mobility allowance

Are you eligible for the family-related mobility allowance?  yes  no

Post-graduate Research Experience of the applicant at the deadline of the call

Anno di progetto  
(non di calendario)

Tipo di contratto

Altri contributi  
(mobility)

[A4]

Istruzioni nella **Guida per i Proponenti**  
Trasformare in PDF e uploading in **EPSS**

**B1 S&T Quality**

**B2 Training**

**B3 Researcher**

**B4 Implementation**

**B5 Impact**

**B6 Ethical issues**

Lunghezza massima **25 pagine** (escluse ethical issues,  
cover/end page)

[PARTE B]

## Electronic Proposal Submission Service (EPSS)



EPSS

Prepare Proposal	Change Password	Check Validation	Submit Proposal	Logout	
General	Proposal Setup	Part A	Part B & Annexes	Referee	History

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**Title:** test

**Coordinator:** test test

[EPSS]



## Electronic Proposal Submission Service (EPSS)



EPSS

**Prepare Proposal**

Change Password

Check Validation

**Submit Proposal**

Logout

General

Proposal Setup

Part A

**Part B & Annexes**

Referee

History

**PART B Upload**

[Why only PDF? Help with PDF](#)

Specify the location of the Part B file to be uploaded:

File:

Sfoggia...

Upload Proposal File

For the proposal content (Part B) you must use exclusively PDF ("Portable Document Format", compatible with Adobe Acrobat Reader version 5 or higher, with embedded fonts). It is recommended not to upload very big files. To keep sizes down avoid colour and unnecessary high resolution pictures and graphs. The average size of a research proposal is 2MB (less for mobility actions). You should aim to restrict your proposal to under 3MB, and under no circumstances try to upload a file larger than 10MB

**Download Part B / other Templates (zip file)**

**PART B Overview**

No Part B file uploaded.

[EPSS]

- Scientific and technological quality, including any interdisciplinary and multidisciplinary aspects of the proposal (*State of Art: EU Polic and research field!*)
- Research methodology (*also refer to B2 and B4*)
- Originality and innovative nature of the project
- Timeliness and relevance of the project (*why now??*)
- Host scientific expertise in the field (*excellence!no web site info!*)
- Quality of the group / supervisors (*list publications, international collaborations, others..*)

[B1: S&T Quality]

<8 pages

- Clarity and quality of the research training objectives for the researcher (*use tables/gantt schemes! Need for Personal Career Development Plan. Be precise with foreseen seminars/wks: where, when, outcomes*)
- Relevance and quality of additional scientific training as well as of complementary skills offered (*IPR; Project management, languages, teaching, others*)
- Host expertise *in training experienced researchers in the field* and capacity to provide mentoring/ tutoring

[B2: TRAINING]

<2 pages

- Research experience (*EUROPASS CV!!!!*)
- Research results (incl. Patents, publications, teaching, etc, taking into account the level of experience)
- Independent thinking and leadership qualities
- Match between the fellow's profile and project (*can you do it? too ambitious?*)
- Potential for reaching a position of professional maturity
- Potential to acquire new knowledge

<7 pages

[B3: RESEARCHER CV]

- Quality of infrastructures / facilities and international collaborations of the host (*what you will be using?*)
- Practical arrangements for the implementation and management of the scientific project (*who will manage and monitor your project and how?*)
- Feasibility and credibility of the project, incl. work plan (*Work plan: table with activities divided per periods of grant. Need for Personal Career Development Plan; IPR*)
- Practical and administrative arrangements and support for the hosting of the fellow (*documents, Visa, employment contract, language schools, accommodation, others*)

[B4: IMPLEMENTATION]

<6 pag.

- Potential of *acquiring competencies* during the fellowship to improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence, in particular through exposure to complementary skills training
  - Contribution *to career development* or re-establishment where relevant
- Contribution to *European excellence and European competitiveness*
  - Benefits to ERA
- **Impact on proposed outreach activities (*dissemination activities directed to general public to create awareness, such as: summer schools, wkshops, multimedia, E-newsletter*)**

[B5: IMPACT]

Describe any ethical issues

Special issues:

- Informed consent
- Data protection issues
- Use of animals
- Human embryonic stem cells

No page limit

[B6: ETHICAL ISSUES]

## ETHICAL ISSUES TABLE

(Note: Research involving activities marked with an asterisk \* in the left column in the table below will be referred automatically to Ethical Review)

Research on Human Embryo/ Foetus		YES	Page
*	Does the proposed research involve human Embryos?		
*	Does the proposed research involve human Foetal Tissues/ Cells?		
*	Does the proposed research involve human Embryonic Stem Cells (hESCs)?		
*	Does the proposed research on human Embryonic Stem Cells involve cells in culture?		
*	Does the proposed research on Human Embryonic Stem Cells involve the derivation of cells from Embryos?		
I CONFIRM THAT NONE OF THE ABOVE ISSUES APPLY TO MY PROPOSAL			

Research on Humans		YES	Page
*	Does the proposed research involve children?		
*	Does the proposed research involve patients?		
*	Does the proposed research involve persons not able to give consent?		
*	Does the proposed research involve adult healthy volunteers?		
	Does the proposed research involve Human genetic material?		
	Does the proposed research involve Human biological samples?		
	Does the proposed research involve Human data collection?		
I CONFIRM THAT NONE OF THE ABOVE ISSUES APPLY TO MY PROPOSAL			

Privacy		YES	Page
	Does the proposed research involve processing of genetic information or personal data (e.g. health, sexual lifestyle, ethnicity, political opinion, religious or philosophical conviction)?		
	Does the proposed research involve tracking the location or observation of people?		
I CONFIRM THAT NONE OF THE ABOVE ISSUES APPLY TO MY PROPOSAL			

Research on Animals		YES	Page
	Does the proposed research involve research on animals?		
	Are those animals transgenic small laboratory animals?		
	Are those animals transgenic farm animals?		
*	Are those animals non-human primates?		
	Are those animals cloned farm animals?		
I CONFIRM THAT NONE OF THE ABOVE ISSUES APPLY TO MY PROPOSAL			

Research Involving Developing Countries		YES	Page
	Does the proposed research involve the use of local resources (genetic, animal, plant, etc)?		
	Is the proposed research of benefit to local communities (e.g. capacity building, access to healthcare, education, etc)?		
I CONFIRM THAT NONE OF THE ABOVE ISSUES APPLY TO MY PROPOSAL			


Dual Use		YES	Page





- Prepare Proposal
  - Change Password
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  - Logout
- General
  - Proposal Setup
  - Part A
  - Part B & Annexes
  - Referee
  - History

Proposal Participants

Participant ID	Organisation short name	A2-Link	E-mail(s)	
1	prova1		dagostino@apre.it	<input type="button" value="Edit details"/>

Referees

There are not any Referees in the proposal

Add Referee

Add a new referee in the proposal (maximum 3 referees)

Important notice: Referees will receive an automated email asking them to provide a written assessment, via EPSS, of the person who has registered. If, for any reason, this is not the Researcher then please contact the referees and advise them to insert the correct applicant name once in the EPSS environment.

Please be aware that the moment you provide the E-mail address of the Referee, the e-mail mentioned above is sent to him/her, providing access rights to submit the assessment.

**You have to make sure that you define your Referee well in advance so that there is enough time for him/her to submit the assessment before the call deadline. No assessment letter will be accepted by the system after the call deadline.**

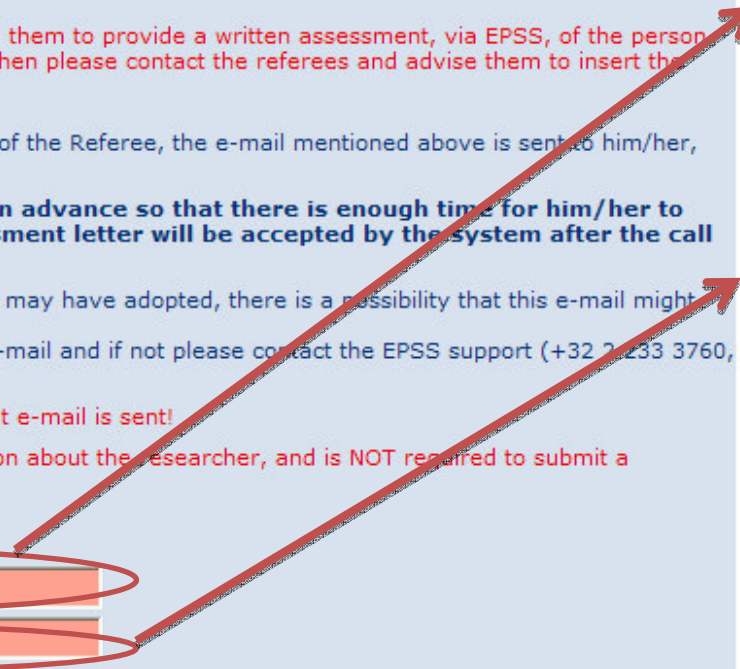
Due to the Anti-Spamming policies that the Referee's Organisation may have adopted, there is a possibility that this e-mail might not reach its destination. Please make sure with your Referee that (s)he has received our e-mail and if not please contact the EPSS support (+32 2 233 3760, [support@epss-fp7.org](mailto:support@epss-fp7.org))

It is strongly recommended that you inform that person before that e-mail is sent!  
Please note that referee's assessment is a letter of recommendation about the researcher, and is NOT required to submit a proposal.

<b>Referee Number</b>	1
<b>Referee Name</b>	
<b>Referee E-mail(s)</b>	

Nome del Referee

Email del Referee



## **E PER LE IOF .....**

- **continuità tra fase outgoing e fase di ritorno ('mettere a frutto in Europa le nuove conoscenze acquisite nel Paese terzo)**
- **dettagli sul contenuto del lavoro anche per il periodo di reintegrazione**
- **assunto dal return host per tutta la durata, con distacco durante la fase outgoing**
- **obbligo contrattuale di tornare in Europa o rimborsare il contributo UE**

## GRAZIE PER L'ATTENZIONE!

### APRE

Agenzia per la Promozione della Ricerca europea  
via Cavour, 71  
00184 - Roma  
www.apre.it  
dagostino@apre.it  
Tel. (+39) 06-48939993  
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**Katia Insogna**  
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