
Proto-Council meeting

Dec. 15 2011

- ◆ Election of the proto-Council vice-chairperson
- ◆ Nomination of designated chair and new members of the Speaker's Bureau
- ◆ Ratification of new Institutions
- ◆ Presentation of the Constitution draft; discussion
- ◆ Det. collab. responsibilities
- ◆ AOB

The detec. collab. today

x 44 institutions, > 200 members

Country	Instituion	PCouncil member	Country	Instituion	PCouncil member
Canada	British Columbia	Chris Hearty	Italy (INFN)	CNAF	Francesco Giacomini
	Carleton	David Asner		LNF	Giuseppe Finocchiaro
	McGill	Steven Robertson		LNS	Giacomo Cuttone
	Montreal	Paul Taras		Bari	Mario Nicola Mazziotta
	Victoria	Mike Roney		Bologna	Mauro Villa
France	LAL	Nicolas Arnaud		Cagliari	Massimo Carpinelli
	LPNHE	Eli Ben-Haim		Catania	Nunzio Randazzo
	Strasburgo	Isabelle Ripp-Baudot		Ferrara	Eleonora Luppi
Israel	Tel Aviv	Abi Soffer		Genova	Stefano
				Lecce	Francesco Grancagnolo
Norway	Bergen	Gerald Eigen		Milano	Fernando Palombo
				Napoli	Guglielmo De Nardo
Poland	AGH - Krakov	Wojciech Kucewicz		Padova	Mario Posocco
	H. Niewodniczanski Inst. of Nucl. Phys. PAS	Tadeusz Lesiak		Pavia	Valerio Re
				Perugia	Claudia Cecchi
Russia	INP - Budker, Novosibirsk	Vladimir Blinov		Pisa	Giuliana Rizzo
	ITEP - Mosca	Alexey Drutskoy		Roma 1	Riccardo Faccini
UK	QMUL	Adrian Bevan		Roma 2	Anna Di Ciaccio
	RAL	Fergus Wilson		Roma 3	Paolo Branchini
USA	Caltech	Frank Porter		Torino	Fabrizio Bianchi
	Cincinnati	Brian Meadows		Trieste	Livio Lanceri
	Irvine	David Stoker	ex-officio		Francesco Forti
	Maryland	Doug Roberts			Marcello Giorgi
	Notre Dame	Colin Jessop			Mauro Morandin
	SLAC	David Leith			Blair Ratcliff
	South Carolina	Milind Purohit			

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M. Morandin - INFN

Information available on the web

Detector Collaboration

contacts: Francesco Forti, Blair Ratcliff

Sub systems:

- [MDI](#)
- [SVT](#)
- [DCH](#)
- [PID](#)
- [EMC](#)
- [IFR](#)
- [ETD](#)
- [INT/MAG](#)

[List Detector Collaboration Institutions](#)

[List Detector Collaboration Members](#)

[Governance Committee](#)

[Proto Council](#)

[Speakers Bureau](#)

- ◆ Current list of
 - ✗ Institutions (public)
 - ✗ members (restricted to the collab.)
- ◆ are available at <https://superb.infn.it/liferay-portal/detector-collaboration1>

Current collab. snapshot

- ◆ Please, let us know of any modifications that's needed

proto-Council Vice-Chairperson

- ◆ The Collaboration proto-Council will elect its own **Chairperson** and **Vice-Chairperson**.
 - ✕ The Chairperson will guide the affairs of the Collaboration proto-Council and will be responsible for organizing the meetings of the proto-Council.
- ◆ The **Vice-Chairperson** will chair the Collaboration proto-Council when the Chairperson is not available.
 - ✕ additional benefit for me is to have an experienced colleague whom I can consult when I need to
- ◆ given the (hopefully) short lifetime of the proto-Council, what I would like to propose to you today is not to go through a formal selection procedure, but rather to let me indicate to you the person that I feel can best help me and serve the pCouncil and to ratify the choice with your vote

Proposal for ratification

- ◆ I'm proposing **David Leith** (SLAC) as vice-chair
- ◆ there are several reason for this choice, among which:
 - ✕ he has been one of the person that have contributed more actively with the process of forming the collaboration, in the last few months
 - ✕ he has accumulated an extremely wide and valuable experience
 - ◆ and, not least, he has kindly accepted to help out in this way
- ◆ so I would like to ask you to express your opinion by voting:
 - ✕ on the procedure and on the choice I'm proposing to you

Speaker's Bureau

- ◆ Unfortunately Popat Patel could not come to this Collab. meeting to give his report as he was planning to do, because of a strong flu that hit him last week
- ◆ he asked me to proceed with the **nomination of the designated chair** of the S.B., and he expressed his intention to step down from the chairmanship soon
 - ✗ I still hope, that once he has recovered from the flu, he can still serve as originally planned until March, however it's even more urgent that we nominate today the new design. chair.
- ◆ he also asked to nominate an additional member of the SB that could start participating in the SB activity in this transition period which will us toward the final structure of the collaboration and a new SB.

Proposal for new members of the SB

- ◆ In consultation with Popat I would like to propose:
 - ◆ G. Wormser (LAL), as new designated chair
 - ◆ C. Hearty (UBC), as new member

Membership Office

- ◆ This week we had the first meeting of the membership office, which is composed by:
 - × C. Hearty, N. Arnoud, L. Lilli, M.M.
- ◆ from the by-laws of the pCouncil:
 - × New institutions wishing to join the Detector Collaboration should contact the **Chair of the ... Membership Office** that will direct the applicants to the Technical Coordinators for negotiating possible commitments that the new institutions may consider to take in the Detector Collaboration.
 - × Once this step is successfully carried out, the **Membership Office** will then collect information on the contributions that the new institution is willing to provide to the project and **register the institutions with its PI and members**. The Proto-Council will **ratify new inclusion at the first opportunity**.

New Institutions

- ◆ We don't have new Institutions whose inclusion in the collab. has to be ratified today
- ◆ however there are a few groups that have contacted the collab. and are discussing in which way they could contribute to the detector
 - ✕ Grad. Univ. of Chin. Acad. of Sciences, Beijing , Tsinghua Univ. - Beijing (China)
 - ✕ Univ. of Barcelona and Univ. of Valencia (Spain)
 - ✕ INR-Kiev, Bogolyubov ITP-Kiev (Ukraine)
 - ✕ Univ. Aut. de Coahuila (Mexico)
- ◆ so most likely we will have new Institut. joining SuperB by March

Building the SuperB detector collaboration

◆ the process:

- ◆ **creating a proto-council** composed by the PIs of the participating Institutions as a body that provides an organized way for the collaboration at large to provide input in the collaboration forming process
 - ✗ main task: approve the SuperB Constitution
 - ✗ by-laws of the proto-council approved during the Sep. Coll. Meet.
- ◆ **creating a Governance Committee** in charge of laying down the structure and the bylaws of the SuperB collaboration
 - ✗ the proto-council will monitor the work of the Governance Committee and will finally be involved with the approval of SuperB Constitution

Gov. Comm. work plan

- ✕ Propose a minimal set of by-laws for the operation of the proto-council by the September '11 collaboration meeting to be adopted and used until the final Constitution gets approved.
 - ◆ **done during the London collab. meeting**
- ✕ The Committee should aim at producing the first draft of this Constitution before the SuperB December collaboration meeting
 - ◆ committee met four **times in October and November**
 - ◆ Constitution draft was prepared and circulated to the collab. p-Council on **Dec. 9**
- ✕ I have asked Mike Roney to illustrate the document we have produced highlighting the key choiced we have done

Governance: next steps

- x Feedback from the Collaboration will now be collected
 - ◆ today here
 - ◆ by written messages, that the collaborators can send to the gov. committee (superb-dcgc@lists.infn.it) by Jan. 15 2012
- x The Gov. Comm. will digest the comment received and will produce a new version of the Constitution by middle February
- x The document will be also transmitted to the Cabibbo Lab and then the Committee will meet with the Lab management for a final discussion;
 - ◆ it will be an opportunity for discussing also with the Lab the **timing of the following steps**, that will depend on the status reached by the accelerator project meanwhile
- x If no major issues arise, the Constitution could be ready to be presented to the pCouncil for approval in March

AOB: Det. collab. responsibilities

- ◆ With the birth of the Cabibbo Lab Consortium and the end of the INFN "SuperB special project" the framework in which our collaboration operates is evolving.
- ◆ Most importantly, we also recently learned that the structure of the Superb Project Office / Project Board that have driven us up to where we are now, will come to an end soon.
- ◆ Since it was on the context of this SuperB project structure that also the key responsibilities in the detector collaboration, essential for the carrying out the current TDR preparation phase, were defined, I think it's opportune now for the proto-Council **to explicitly endorse the continuation of such responsibilities** until we have the new constitution approved and implemented.

Statement proposed for approval

- ◆ **The SuperB Detector Collaboration proto-council approves the proposal of continuing with the present management structure, composed by the detector proto-technical board and the computing steering group until the new governance structure is set in place.**
- ◆ **F. Forti and B. Ratcliff, in their position of coordinators of the proto-technical board, and F. Bianchi as computing coordinator, will act as official interfaces of the collaboration, in their specific field of competence, with respect to external parties, in particular to the Cabibbo Lab**

Relationship with the Cab. Lab

- ◆ In the Constitution draft:
 - ✕ Executive Board
 - ◆ The Executive Board will consist of one member from each non-Italian country that is making a substantial contribution either during the construction or operation phase to the experiment, plus an appropriate number of Italian representatives such that the membership of the Executive Board reflects the composition of the Collaboration membership.
 - ◆ **The Cabibbo Laboratory Directorate will appoint a senior scientist who is also a member of the SuperB Detector Collaboration to sit on the Executive Board** as an ex-officio member.
 - ◆ The Board will review its regional composition, **in consultation with the Cabibbo Lab management**, and will propose changes to the Collaboration Council that will approve with a qualified majorit

Relationship with the Cab. Lab (II)

- ◆ Spokesperson:
 - ◆ The Collaboration Council will appoint a Nominating Committee, consisting of eleven members, who will be responsible for nominating a Spokesperson. The Nominating Committee will consist of **one member from the Cabibbo Laboratory**, five members from INFN institutions, and five members from at least four different non-Italian countries. By a two thirds majority vote, the Council may change the composition of the Nominating Committee to reflect significant changes in the composition of the Collaboration
 - ◆ The Spokesperson also serves, ex-officio, as Chair of the Executive Board and as **an ex-officio member of the international body of agencies organized by the Cabibbo Lab** to support the BABAR experiment through the construction and operation phases (indicated in the following as IFC, **International Finance Committee**).

Relationship with the Cab. Lab

- ◆ Interactions between Det. Collab and Cabibbo Lab
 - ✗ The Spokesperson will plan **regular meetings with the Cabibbo Lab management.**
 - ✗ He/she will report **to the International Cabibbo Lab Scientific Committee** on different aspects of the experiment in order to converge on the detector design, review the construction, installation and commissioning. **He/she will also propose for endorsement to the Cabibbo Lab and International Finance Committee** the annual construction and maintenance and operation budgets of the detector.