BaBar May'08 Collaboration Meeting at Isola d'Elba 1st bulletin

The Pisa group of the BaBar Collaboration is happy to announce that the May 2008 BaBar Collaboration Meeting will take place in La Biodola, Isola d'Elba.

Lying only 10 km from the mainland, Elba is the largest island in the Tuscan Archipelago and has become an internationally famous tourist resort. It offers a large number of attractions, hiking and climbing itineraries, bike trails and wonderful beaches. The excellent accommodation structures make it an ideal place to merge together work, study and relax.

Registration for the BaBar Collaboration Meeting is expected to start in February. In this bulletin and on the meeting web page (http://www.pi.infn.it/bfactory/elba2008/) you will find logistic information to plan your trip.

Contacts

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Dates

The Collaboration Meeting sessions will start in the morning of Monday, May 26^{th} and finish in the evening of Thursday, May 29^{th} , 2008. Friday, May 30^{th} will be devoted to the Executive and Technical Board meetings.

The daily work schedule will be concentrated in the morning and in the evening allowing a few hours around lunch time to relax, sunbathe, or swim.

Participants are expected to arrive on Sunday, May 25th and depart on Friday, May 30th. On Saturday, May 31st transportation will be provided for Exec and Tech Board members upon request. See the <u>Meeting Transportation</u> section for more details.

Please note that the Babar Collaboration Meeting is immediately followed by the May 2008 SuperB Meeting (http://www.pi.infn.it/bfactory/SuperB_elba2008/) that takes place in the period May 31st - June 3rd in the same location. Consider saving on travel and participating in both!

Social activities

Welcome cocktail will be offered in the late afternoon of Sunday, May 25th;

Concert is organized on Monday, May 26th;

Social dinner will take place on Tuesday, May 27th;

Sangria Party will take place on Wednesday, May 28th.

The meeting Organization (<u>babar2008@pi.infn.it</u>) will be happy to provide information to participants and companions wishing to visit the island.

Hotel Accommodation

The meeting will take place at the Hotel Hermitage located in La Biodola, Isola d'Elba. Participants will be accommodated in <u>Hotel Hermitage</u>, in <u>Hotel Biodola</u> and in <u>Hotel Danila</u>, all within walking distance. You can see their location on this <u>map</u>.

Hotel Danila is offered at a discount rate designed to accommodate students on tight travel budgets. Fully inclusive accommodation fees are as follows:

	Hermitage/Biodola	Danila	
Participants	130 Euro /day	86 Euro /day	Double room
Adult companions	105 Euro /day	86 Euro /day	Double room
Children under 10	50 Euro /day	Not available	Same room as parents
Children under 2	Free	Not available	Same room as parents
Extra charge for single room	45 Euro /day	Not available	Subject to availability

The above fees include full board accommodation in a double room. Lunch for all participants will be served at the Hotel Hermitage. Breakfast and dinner will be served at the assigned hotel except for the social dinner that will be served at the Hotel Hermitage.

The accommodation will be paid directly to the Hotel of choice. All the Hotels accept major credit cards, as well as major currencies, EC and traveller's checks.

We have only a limited number of single rooms, so we cannot guarantee to satisfy all the requests.

We cannot as well guarantee to satisfy your hotel choice.

We will email the details of hotel reservation and room assignment to the participants a few weeks before the meeting.

Registration and hotel reservation

Participants are expected to attend the meeting for its full duration and they should carefully fill the <u>Registration Form</u> not later than March 31st, 2008. The meeting organization will take care of the Hotel reservation. Please note that after this deadline we cannot guarantee an accommodation.

There is a registration fee of 120 €, including bus transportation from Rome or Pisa airports to the meeting site and vice versa, coffee breaks, meeting material and social events. For people attending both the BaBar and the SuperB meetings, the comprehensive registration fee is 150 € (instead of 200 €).

To register for the meeting you must login to the <u>Registration Page</u> of the meeting site with your INFN portal or Indico account password. In case you are not associated to INFN nor have an Indico account, you will be offered the possibility to create a new Indico account directly from the Registration Form.

If you need access to the Wi-Fi service that will be provided at Hotel Hermitage during the meeting, you have to fill a Network access request form, accessible from the registration page. In that case you will also need to provide the details and a scanned copy of an identification document.

The registration fee must be paid at the Meeting Registration Desk (Hotel Hermitage) upon arrival. In addition to Euros, US dollars will be accepted, as well as EC and traveller's checks. Personal checks can only be accepted if drawn on an Italian bank.

However, credit cards cannot be accepted for the registration fee.

The registration desk will open on May 25th at 5:00 pm.

Changes and cancellations

Registered participants will be able to modify their registration through the web site before the closing date of March 31st. For cancellations or changes after the registration deadline, please contact the Meeting Organization (<u>babar2008@pi.infn.it</u>) as soon as possible to avoid Hotel charges.

Meeting transportation

You can reach the Collaboration Meeting site in the following ways:

- By plane to Pisa or Rome airports, and then using the meeting buses provided.
- By train to Piombino Marittima, ferry-boat to Portoferraio. A meeting shuttle will be available upon request to connect participants to the meeting site from the Portoferraio harbour.
- By car to Piombino, ferry-boat to Portoferraio, a short drive to La Biodola (10km). Since parking is limited at the Hotel Hermitage, we encourage participants to use the meeting buses as much as possible.

Please see the General Travel Info section of the meeting web site for more information on travel.

Meeting buses will connect the Meeting site to Roma Airport "Leonardo da Vinci" and to Pisa Airport "Galileo Galilei". Below you find a preliminary schedule.

- Sunday, May 25th: destination Hotel Hermitage
 - from Roma airport "L. Da Vinci" at 14:00
 The meeting point for participants is at the International Arrivals terminal, in the hall located in front of the baggage claim area (see the map)
 - from Pisa airport "G. Galilei" at 15:30
 The meeting point for participants is at the International Arrivals gate, in the main hall of the airport (see the map)
- Friday, May 30th: origin Hotel Hermitage
 - o to Roma airport "L. Da Vinci" at 6:00 expected arrival at 12:00
 - o to Pisa airport "G. Galilei" at 6:00 expected arrival at 10:00

On Saturday, May 31st transportation will be organized for Executive and Technical Board members upon request.

Some of the return buses may be cancelled if there are not enough requests. In this case the organization will help the participants to organize alternative transportation.

The journey from Pisa Airport to Isola d'Elba and Roma Airport to Isola d'Elba will take about 3 and 5 hours respectively.

There will be somebody of the Organizing Committee waiting for you about at the meeting points about one hour before the meeting bus departure.