run 3 to do list and policy

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check list before restart
DAQ issue

- **backup folder /home…**

  - daily backup on s3

- **apt update && apt upgrade (LNF/LNGS)**

  - check the upgrades

  - disable automatic/request of upgrades

- **alignment of LNF-LNGS DAQ** included the ODB

- **plc/soc** to control and monitor gas system pressure and parameters; integration in DAQ or Air Liquid update of gas system

- run **metadata variables** in SQL, disable comment

- **true pedestals** with out of time trigger on all devices

- notification of **DAQ errors/warning** on discord channel

policy

- the LNF-LNGS **HW have to be aligned** (except for the gas system)

- **check spare** and integrate it if needed

- it's forbidden develop on the LNGS DAQ, any implementation have to be done **before at LNF and than in a scheduled shutdown at LNGS**

- I will popolose at the collaboration to decide a **fixed day for maintenance** whit a scheduled activity decided at the technical meeting (Tue 9 am) - exit in case of fault (see next bullet)

- all **technical operation** and HW maintenance have to be operated by technicians, because of safety and skills