



Fellini Meeting

30-31 May 2022 Ferrara



Fellowship for Innovation at INFN

01/01/2018-31/12/2023



1st COFUND for INFN

- 3 years full researcher contract for 30 fellows
 - 15 fellows for each of the two Calls

- Transparent recruitment
- Secondment
- Training
- Network

EU funding 3,186 MEURO
INFN co-funding 3,604 MEURO



Coordination Board



- Prof. Antonio Masiero (Coordinator) – UniPD & INFN PD
- Dr. Laura Bandiera (Project Manager) – INFN FE
- Dr. Alessia D’Orazio (Former PM and INFN EU funding Manager) – INFN BO
- Dr. Paolo Giacomelli (Marie Curie expert) – INFN BO
- Dr. Maria Rosaria Masullo (Training Courses Manager) – INFN NA
- Dr. Chiara Meroni (INFN Executive Board member) – INFN MI
- Dr. Pier Stanislao Paolucci – INFN Roma
- Dr. Michele Punturo – INFN PG



Fellini Office



- Dr. Laura Bandiera (Project Manager) – INFN FE
- Dr. Luisa Iacono (Financial Officer) – INFN PD
- Ms. Alessandra Lombardo – INFN PD
- Dr. Giorgia Salvato – INFN PD
- Dr. Daniela Sofia – INFN PD

Contacts: fellini-office@lists.infn.it

Website: <https://web.infn.it/fellini/>

N.B. For any request, please contact the Fellini Office!



Fellini within INFN

- Research lines

- Experimental Particle Physics
- Experimental Astroparticle Physics
- Experimental Nuclear Physics
- Theoretical Physics
- Technological Physics



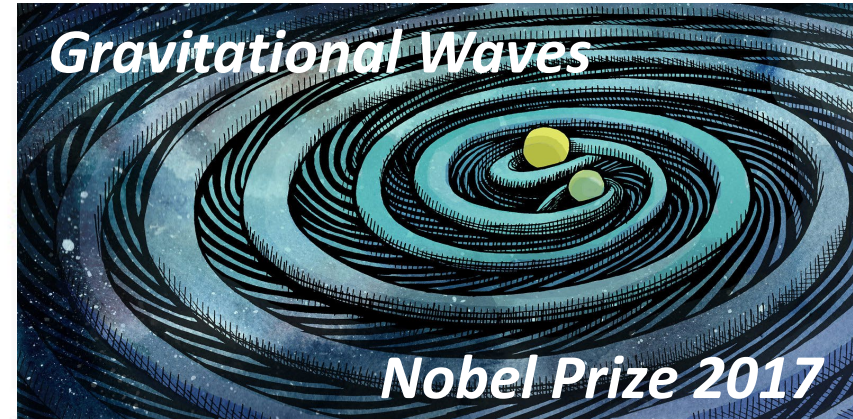
Scientific Motivation

MICRO-COSMOS



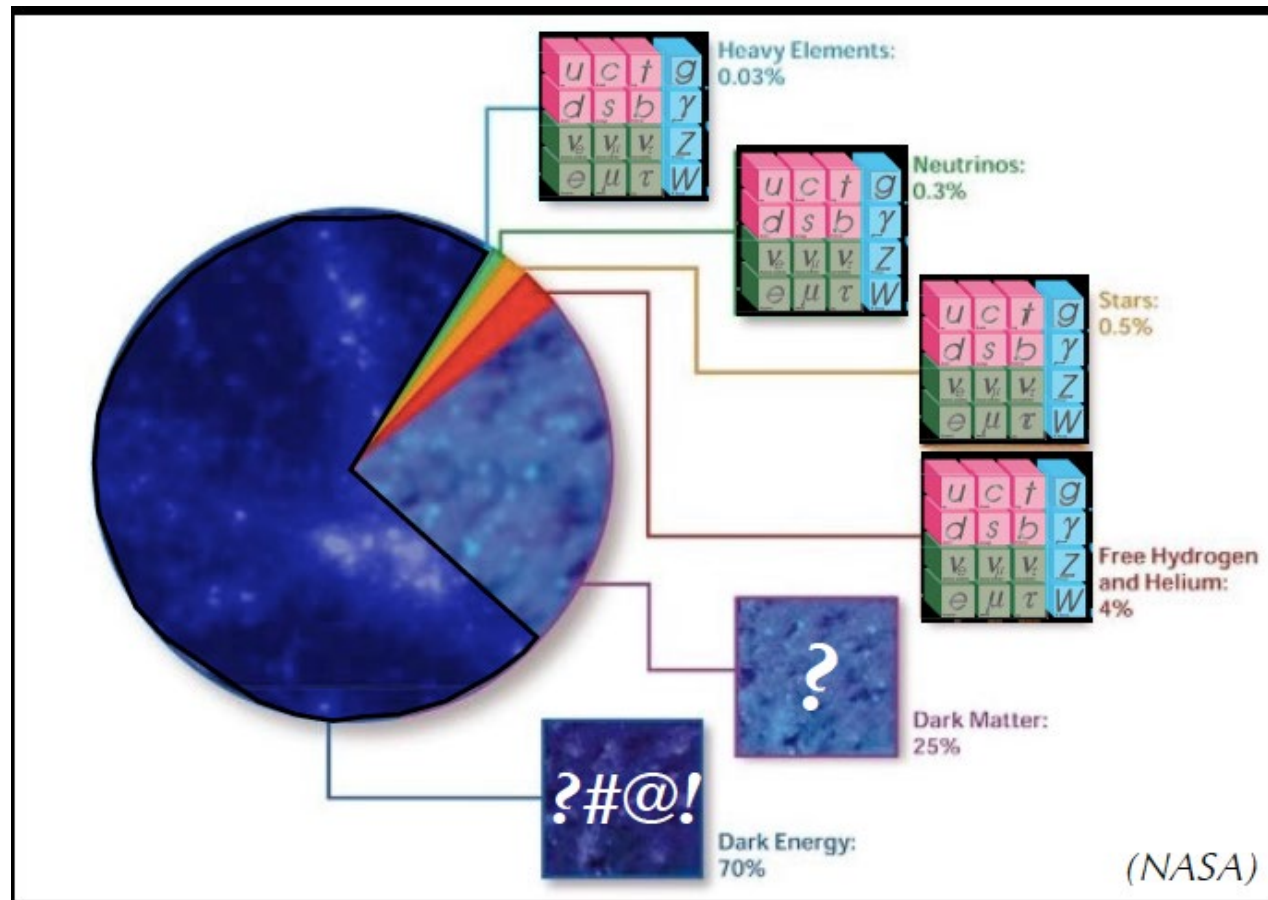
The Higgs boson and the destiny of the Universe

MACRO-COSMOS



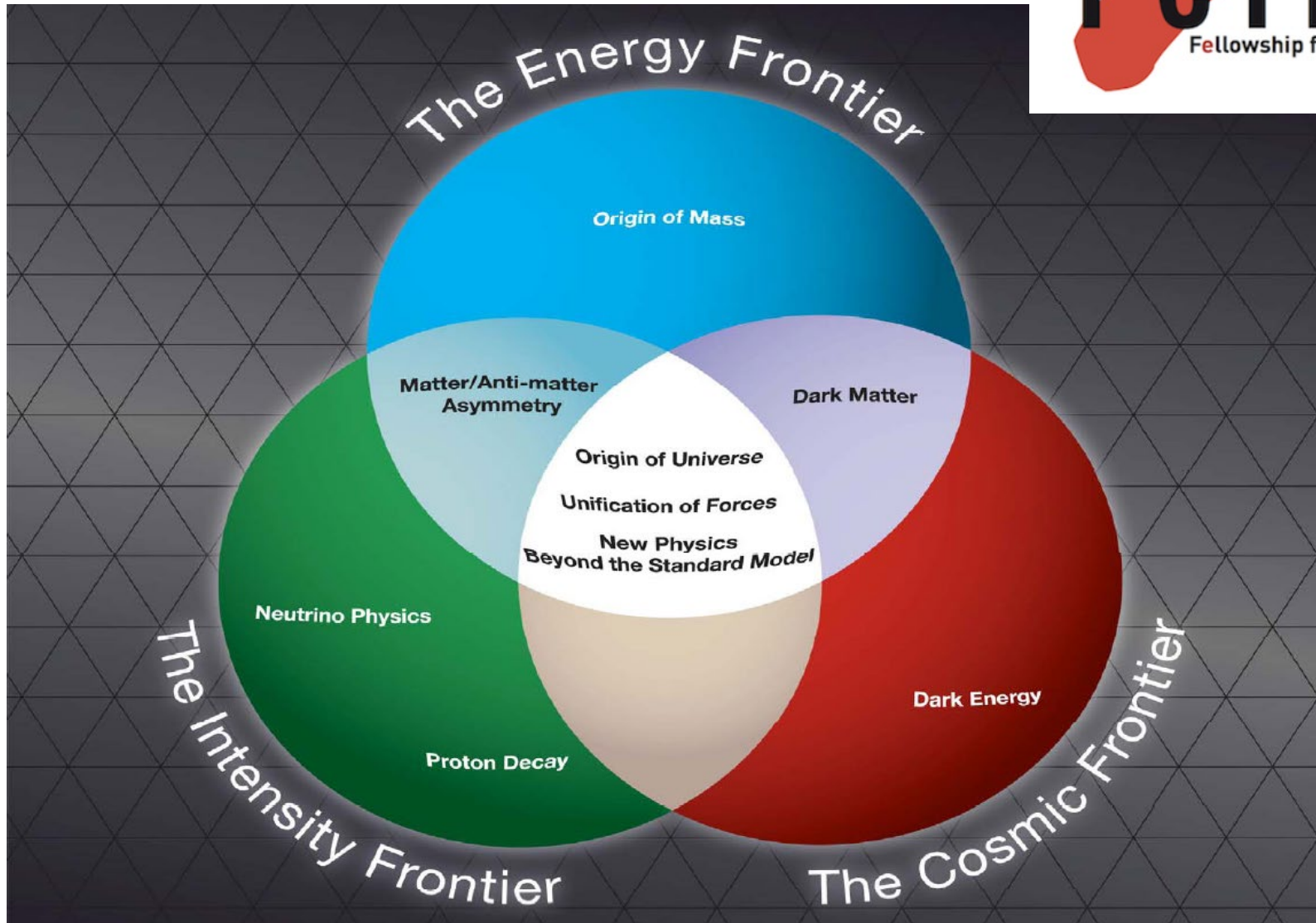
- ❑ One overarching objective of Science is **to further our understanding of the Universe**, from its early stages to its current state and future evolution.
- ❑ This depends on **gaining insight** on the Universe's **most macroscopic components**, e.g., galaxies and stars, as well as describing **its smallest components**, namely elementary particles and nuclei and their interactions.

Still a lot to understand about our Universe



It is clear that this endeavour requires combined expertise (**theoretical and experimental**) from the fields of **astroparticle physics, particle physics and nuclear physics** (and their **technologies**).

Scientific Areas and connections



Some tips about Fellini funds and rules

Contacts:

fellini-office@lists.infn.it



GENERAL INFORMATION



The project is identified by all subjects as follows:

- **Project FELLINI G.A. n. 754496**
- **CUP (Government Project Code) I51I16000000002**

Note that for all your papers, presentations or posters, the Commission requires to give appropriate information on EU funding. So please always remember to and include the following text:

“This project has received from the European Union’s Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement No 754496”.

For posters and presentations, please also show the EU emblem.



ROLES and TASKS



WHO TO CONTACT in your INFN Unit

- LOCAL CONTACT PERSON (sometimes a person from external funding office) FOR THE FELLINI PROJECT (for any informations on documents to be collected, such as declaration, etc.)
- ADMINISTRATIVE LOCAL MANAGERS (for any informations on orders, missions, budget, ecc.)
- LOCAL DIRECTION AND HUMAN RESOURCES (for any doubts or question on contract, leave, illness, ecc.)



BUDGET FOR RESEARCH and TRAINING ACTIVITIES



Your budget includes:

- 800 or 1200 €/month for **research**
- The funds are calculated as follows:
 - for fellows in theoretical physics average of 800 euro/month;
 - for fellows in experimental physics average of 1.200 euro/month.
- 300 €/month for **training**

All activities must be connected with your Fellini project and this motivation must be clearly explained in the administrative documents necessary to this action and approved by your supervisor

N.B. Request of purchase order > 2.000,00 EURO has to be prior approved by the CB



USE OF RESEARCH FUNDS



MISSION FOR:

- SCIENTIFIC ACTIVITIES
- SCIENTIFIC COLLABORATION
- INVITATION
- PARTECIPATION TO SEMINARS, CONFERENCES
- ORGANIZATION OF SEMINARS, CONFERENCES, ETC.
- TALK

PURCHASE OF SCIENTIFIC / TECHNICAL MATERIAL



USE OF TRAINING FUNDS



- ✓ FOR TRAINING COURSES AND PARTICIPATION TO SCHOOLS
- ✓ TO TAKE PART IN WORKSHOPS OR CONFERENCES REGARDING TOPICS NEAR YOUR RESEARCH PROJECT, AND NOT TOPICS THAT YOU'RE DIRECTLY TREATING, IN ORDER TO BROADEN YOUR HORIZONS. THE MOTIVATION OF THE MISSION MUST BE LINKED TO YOUR FELLINI TRAINING ACTIVITY
- ✓ **N.B.** IN ADDITION TO COURSES ORGANIZED WITHIN THE FELLINI PROGRAM, YOU HAVE ACCESS (FREE OF CHARGE) TO INFN TRAINING COURSES



FELLINI WORLDWIDE: THE SECONDMENT



The secondment has to meet the requirements of **international, cross-sectoral or interdisciplinary** mobility and can be spent:

- **in another institute or laboratory outside of Italy.** A possible **exception to this rule** is the case where the research activity is **interdisciplinary**;
- **in a high-tech private company**, also in Italy;
- for researchers in the medical physics, the possibility to spend a year **in hospitals or hadron-therapy centres** is also possible, in Italy or abroad.



PROCEDURE FOR THE SECONDMENT



1. At least three months before the departure, you draw up the secondment plan and forward it to the CB for approval
2. After approval, you can forward the request of secondment to your Unit's Director
3. Then, you (and your supervisor) should send to the Hosting Entity the templates of Secondment (SA) and Non-Disclosure (NDA) Agreements

PROCEDURE FOR THE SECONDMENT



ATTENTION:

- The template includes a space reserved for any service offered by the Host Institution to the fellow; if there are no services, this part should be removed.
- The template can be modified only if strongly required by the Hosting Institution.
- It is important to clearly explain the reasons of these documents to the Host Institution and to find a reference person there.
- The SA and the NDA have to be signed in three copies.



PROCEDURE FOR THE SECONDMENT



ATTENTION:

- Before the secondment, you should update your Career Development Plan with the inclusion of the secondment.
- During the secondment, you have to fill in the timesheet with the worked hours, even if it will automatically show the writing «special leave» for the whole period.
- Each month you have 2.5 leave days for month during the placement period.
- The research and training funds will be available also during the secondment period and can be used also for the travel costs related to the secondment.
- At the end of the secondment you should prepare a report, that will be signed also by your tutor in the Hosting Institution.



OFF-SITE ACTIVITIES



ATTENTION:

If you work off-site («attività fuori sede») and during this period participate to some registered event, in your monthly activity report you must indicate (when possible):

- Web page of event/seminar/conference
- Link to your registration and list of participants
- Invitation to the event
- Link to the slides presented
- Paper
- Event timetable
-
- any document useful to demonstrate its activity



FELLINI DOCUMENTS



- European Charter for Researchers (link) <https://euraxess.ec.europa.eu/jobs/charter/european-charter>
- Code of Conduct for the Recruitment of Researchers Recruitment of Researchers (link) <https://euraxess.ec.europa.eu/jobs/charter/cod>
- Information package for Marie Skłodowska-Curie Fellows
- Instructions timesheet
- “Disciplinare sul trattamento di missione del personale dell'INFN of 1st October 2018” (link) https://www.ac.infn.it/normativa/REGOLAMENTI_DISCIPLINARI.php
- Document on mission treatment” (second version) nr. 1052 of 1st August 2019 (link) <https://www.ac.infn.it/circolari/>
- Fellini Travel Report
- Fellini Instructions for travels
- Personal Career Development Plan (CDP)
- Logo Fellini
- Logo European Union
- Fellini Slide Template
- Fellini Guide**
- Fellini Secondment Procedures (before going on Secondment)**

