Report from PubComm (PC)

New PubComm Composition

In last meeting before summer vacation the composition changing of the PC was announced. Now:

Giovanni Maccarrone (old, chair)

Emanuele Di Marco (old)

Fernando Amaro (new)

Fabrizio Petrucci (new)

Elisabetta Baracchini and Davide Pinci are also member ex-officio

I would like to consider the September 1st the new starting point and in this sense in one year the old members must be changed or renewed for two more years (only once), the same in two years from now for the new members.

New PubComm Organization

The most demanding activity for the PC is to follow all the steps needed for a conference participation.

Find Conference

This is a job of the full collaboration, of course the PC must have a basic role in this, but the idea is that all collaboration members and in particular the youngest have to take care about conferences and eventually propose an abstract.

Abstract Submission

Abstract are written and proposed by collaboration members. When a member propose an abstract he/she must be available to give a talk/poster/communication…or whatever it is at the conference and is indicated as speaker when PC accept the abstract giving green light.

If more people ask to present an abstract at the same conference the PC will make a choice or try to see if there are chances to present more then one abstracts or try to merge the two abstracts in one wider.

The PC fixed a set of criteria when a choice is needed:

- Larger contribution in the person career (sometime a talk can be important for young people CV)

- Experience vs. conference importance (more skilled people for more important conference)

- Number of contribution done in the last years (let's say starting with the database done by Emanuele!)

New PubComm Organization

Slides / Rehearsal

Rehearsal is mandatory for every member that is giving a talk about cygno activities for the first time, no matter age or experience…we also consider good practice a rehearsal for the most important conferences.

Of course if a speaker asks to make a rehearsal is always welcome.

Slide must be circulated to the entire collaboration few days in advance the talk…at least at 90% of completion!

Rehearsal must be done at least two days before the talk.

Proceedings

Write proceedings is a good practice but we do not want consider it mandatory, of course the speaker must have a good reasons for this and the final decision will be taken inside the PC.

In the normal case proceedings must be circulated inside the collaboration about 10 days before the deadline and all comments and suggestions must arrive to the speaker in 7 days, leaving 3 days to complete the work.

All these steps are followed by a member of the PC, that will have the responsibility to complete the full procedure, of course our idea is to rotate on this part of the PC activity.

New PubComm...from old Guidelines

Authorship

CYGNO endorses maximal access to authorship, with particular attention to early career collaborators.

1. Every six months (April - October), each RL propose an update to the Authors List local members. Author List is then approved by the Responsabile Nazionale (RN) and all RL.

2. Each Author must have a >=20% FTE in CYGNO or INITIUM.

3. Undergraduate students can sign the papers which contain results from the students' thesis.

4. Newcomers PhD students can sign papers after one year (?) since the beginning of PhD course.

Comments

Point 1 never worked!

Its ok in theory but in practice we have observed that for every paper we had to define a new Author List. Keep this or change?

New PubComm…from old Guidelines

Paper Submit Procedure

1. A revision process is prepared for any article (journal or proceeding) with >=1 reviewers appointed by the PC among collaboration members. This first stage should take about one week.

2. After this first stage the reviewed paper is free to circulate in the whole collaboration for further review. This second stage should take about one more week.

3. Longer review time should be needed for some special papers.

4. At the end of the second stage the paper is ready for publication and must be submitted in an Open Access repository and, at the same time, sent to a Journal decided by Corresponding Author(s) in according with RN and the PC.

5. After journal review, when paper is ready for publication, the Open Access version must be updated.

Comments

Works! Propose to keep as it is for paper, proceedings are now defined in the Conference chapter.

Reminder…

- https://github.com/CYGNUS-RD/WIKI-documentation/wiki
  Wiki Home Page (Repository) on GitHub

- https://airtable.com/shrzOTHNqWQ6tARSi/tbl3ESqx7hsxsv9EQ/viwxnTfCi1tZR5xRa?blocks=hide
  AirTable for Papers on GitHub

- https://airtable.com/shr2gZmIDJ41C7tCR
  AirTable for Talks on GitHub

We had 4 papers in preparation for:

- General on Cygno Experiment (done?)

- Gem Gain Saturation

- Background Simulation

- Signal Simulation