



Frontier Detectors for Frontier Physics

14th Pisa Meeting on Advanced Detectors

May 27 – June 2 2018 • La Biodola, Isola d'Elba (Italy)

BULLETIN n. 2

1. Location of the Meeting

- Postal address (during the meeting) Pisa Meeting
Hotel Hermitage
57037 La Biodola - Isola d'Elba (LI)
ITALIA
- Telephone: ++39 0565 9740
- E-mail: pisameet@pi.infn.it

2. Registration

Registration will start on Sunday May 27 from 4 p.m. at the Hotel Hermitage (Main Secretariat) and at the Hotel del Golfo. The conference fee will be paid at the Registration Desk upon arrival. All major currencies will be accepted, as well EC, traveler or personal cheques. **We are not able to accept credit cards.**

Participants willing to make bank transfer money may use the following account:

Monte dei Paschi di Siena
IBAN: IT 11 L 01030 14006 000001087024
BIC: PASCITM1Y68

Account name: *Comitato PM2018*

Ref: *Participant's name - PM2018 fee*
(transfer fee at the sender's charge)

Copy of the payment receipt should be e-mailed to us in advance and shown at the registration desk

3. Hotel Accommodation

Participants will be accommodated in the hotels according to the preference requested and/or room availability. **The final hotel accommodation will be communicated by May 14.**

Participation fees cover full board at the assigned hotel, including dinner on Sunday May 27 and breakfast on Saturday June 2 as well as gala dinner and social occasions. Lunch for all participants will be always served at the Hotel Hermitage. Hotel accommodation has to be paid directly at the Hotel. Major currencies, traveler, personal cheques, and credit card will be accepted.

Cancellations of the Hotel reservation should be made before May 22. After this date the Hotel will charge the entire cost of accommodation and we will have to ask the cancelling participants to pay for the total cost.

4. Social activities

Social activities are foreseen on Tuesday May 29 evening and on Wednesday May 30. An "open air" gala dinner is planned on Thursday May 31.

Final details will be provided at registration.

5. Preliminary calendar of sessions

On web site you can find the preliminary list of sessions, the relevant topics and the name of the session conveners. The final and detailed program, as well a copy of the abstracts, will be available at the beginning of the Meeting.

6. Instruction to contributors

Contributors are requested to provide an electronic copy of their talk or poster in a portable format (only PDF, Microsoft Power Point or Open/Libre Office Impress), that will be timely published on the web. Files can be uploaded via the INDICO timetable.

Presentations will be made only using the PC available in the conference room.

Poster format is 70 cm (w) x 90 cm (h). **As for each session a summary review of the poster is planned, poster contributors are requested upload on the Indico Timetable one slide summarizing the poster content and containing a photo of the presenter.**

7. Proceedings

The Proceedings of the Conference will be published, as for the previous meetings, as a special issue of Nuclear Instruments & Methods.

We inform the Authors that manuscripts will not be accepted if they have been published elsewhere or are expected to be published elsewhere.

The length of the contributions for final publication is (including title page and figures):

four pages for oral contributions

two pages for poster contributions

The journal's submission and the peer review process is managed entirely online using Elsevier's Editorial System (EES). Instructions for submission will be given directly to the authors as soon as available.

As it is strongly requested by the scientific community that Proceedings appear within few months from the end of the Meeting, manuscripts have to be uploaded before leaving the conference.

~~The deadline is therefore June 2nd, 2018.~~

The Deadline is June 15, 2018

8. Welcome hotel cocktail

Hotel managers, on Sunday May 27 at 7.30 p.m., will offer welcome cocktails at Hotel Hermitage and at Hotel del Golfo.

9. Transportation

Conference buses on Sunday May 27

- Leaving Fiumicino Roma Airport (International arrivals): 11.00 a.m.
- Leaving Fiumicino Roma Airport (International arrivals): 2.00 p.m.

The meeting point for participants is at the International Arrivals terminal, in the hall located in front of the baggage claim area.

- Leaving Pisa airport "G.Galilei" at 15:30

The meeting point for participants is at the International Arrivals gate, in the main hall of the airport.

Conference buses on Saturday June 2

- to Fiumicino Roma airport at 6:00 - expected arrival at 12:00
- to Pisa airport "G.Galilei" at 6:00 - expected arrival at 10:00

For any problem please contact the conference secretariat at the following numbers:

+ 39 0565 974627

+39 334 8998639 (mobile)

10. Ferry connections

Updated timetable of ferry boat connections are available on the following WEB Site:

<http://www.traghetti-elba.it/>

Participants coming by car are invited to **book personally well in advance** the wanted ferry (the return trip too). Please note that tourist traffic is heavy in that period!

11. Minibus connections

Conference minibuses will be available upon request from Ferry arrival at Portoferraio harbor to the Hotels, calling the conference desk. **+39 334 8998639 (mobile)**

12. For any information before the meeting

XIV Pisa Meeting – Scientific Secretariat

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e-mail: pisameet@pi.infn.it