



Director's Report

LNGS - XLV SC

11 April 2016

Set up users' forum

- LNGS-experiments forum to address priorities, resources allocation and management, technical issues, safety
- Chaired by LNGS Technical Manager

New procedures for resources allocation

- Annual call for space and major infrastructures allocation: produce 10-year plan (final allocation follows experiment's approval)
 - 1st call on January 19
 - 1st meeting on February 18
- Main outcomes of the 1st meeting:
 - LUNA-MV relocated in Hall-B North
 - SABRE relocated in HALL-B SE
 - Space reserved for Xenon extensions in Hall-B
 - Part of the OPERA area in Hall-C reserved for DS-20k

Next call

- Requests for services and human resources for 2017
 - Call by April 15
 - Requests should be accurately motivated
 - Review by LNGS staff
 - Meeting by end May
 - **Please do not confuse persons (names) with services**
- This process will supersede the previous procedures in view of the mid-July Laboratory Council

UG lab space

- Space in peripheral tunnels has to be cleared
- Decommission or **relocate**
 - XENON-100
 - LUNA-400

LNGS Technical Manager

- Coordinates technical services and resources
- Chairs resources allocation meetings
- Monitors consistency of resources use with allocation
- Will set up and chair an LNGS-experiments forum to address technical issues, safety, priorities and resources management

GENERAL CONDITIONS

Applicable to experiments at INFN National Laboratories

- Latest revision March 3, 2010 (*del. CD n. 11371*)
- Included in **CUORE, XENON, DarkSide** MoUs
- Finance Review Committee/Resources Review Board
 - 4.3. For Experiments involving large capital investments, a Review Committee (RC) **may be set up by agreement** of INFN as Host Institution and the Collaboration.
 - 4.4. The RC shall normally consist of one representative of each Funding Agency, along with the Management of INFN and the Collaboration. It shall be chaired by the Director of the relevant INFN NL.

Role of the RC

- 4.5. The role of the RC includes:
 - reaching agreement on the MoU;
 - approving any modification of, or addition to, the Experiment that would require amending the MoU;
 - monitoring the supply of Equipment according to the agreed schedule;
 - monitoring the Common Projects and the use of the Common Funds;
 - monitoring the general financial and manpower support;
 - **approving a maintenance and operation procedure** and monitoring its functioning;
 - approving the annual construction and installation budgets as well as those for maintenance and operation.
- 4.6. The Collaboration Management reports to the RC on technical, managerial, financial and administrative matters, and on the composition of the Collaboration.