

**UNIVERSITY OF BARI ALDO MORO
DIRECTORATE FOR FINANCIAL RESOURCES
U.O. MISSIONS AND COMPENSATION
OF MISSION ASSIGNMENT**

(It is essential to have the Mobilization of the Missions and Fees taken out before the authorization signatures and before the mission is completed)

The undersigned, _____ responsible for the funds on which the expense will be charged

1-communicate that it intends to go to _____
for _____

2-gives the assignment to Mr. _____ badge nr _____
qualification _____

PO	RU	PA	ND	D0	D2	DC	CC	PE
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to go to _____

For _____

In this regard the presumed expenses are configured:

(trip € ; accommodation n. € ; meals n. € ; registration. ; Total €
;

Bari,

Signature of who will carry out the
mission _____

The relative expense will be borne by the funds _____ Chapter _____

UPB _____ Acc. nr _____

BARI,

**The Responsible
U. O. Missions and Remuneration**

The presumed duration of the mission is days, from _____ to _____

He can use:

-ORDINARY VEHICLES: University bus air ship train

-EXTRAORDINARY VEHICLES: **Own car:** * a) special service requirements; b) difficulty in reaching peripheral locations; c) transport of material and / or equipment; d) cost-effectiveness (global expenditure):

The authorization is subject to the occurrence of one or more conditions, which are better specified in the prescribed authorization. **TAXI:** the reimbursement is allowed on the existence of the authorization to the expense. Stamp / signature

Bari _____ **THE Fund Manager** _____

OBLIGATION NOTES

The undersigned tax code. place of
birth date of birth

Current address home: city street address
..house number.post
code..... tel

in service at the University of.....tel.....,email.....

asks for reimbursement pertaining to the mission to :

A - by crediting to bank account IBAN..... .. Credit institution
..... City Via.....

Bari,

Signature

Sec. B

AUTHORIZATION TO PERFORM THE MISSION

Mr. Prof. Dr. Sig . _____ is authorized to carry out the mission

for the purposes stated in the introduction and for which the financial coverage is
ascertained.

Stamp/ signature

Bari,

Head of the Structure _____