



EuCARD Management Report

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EuCARD Coordination Office

Domains of activity

- Project management
- Support to WP's
- Communication and outreach, together with WP2
- Strengthening the collaborative work in accelerator R&D
- Interim reporting

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Project management

- Daily interactions mostly on administrative issues
- Budget adjustments:
 - Change of coordination in WP10 and funding in task 10.1
 - Advanced pre-financing of task WP11.3 on request of STFC (48.8 k€), pending GB approval
 - Redistribution of funding in task WP7.5 to CERN and SOTON following withdrawal of DESY
- Organization of SC's and next Annual meeting

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Project management (cont'd)

- Budget adjustments

| TASK 10.1 | Initial budget (EC contribution) | Modified budget (EC contribution) |
|------------------|-------------------------------------|--------------------------------------|
| DESY | 59.1 k€ | - |
| CEA | 56.0 k€ | 59.1 k€ |
| CERN | - | 56.0 k€ |

| TASK 7.5 | Initial budget (EC contribution) | Modified budget (EC contribution) |
|-----------------|-------------------------------------|--------------------------------------|
| CERN | 52.4 k€ | 97.0 k€ |
| COLUMBUS | 28.3 k€ | 28.3 k€ |
| DESY | 59.7 k€ | - |
| BHTS | 29.0 k€ | 29.0 k€ |
| SOTON | 21.3 k€ | 36.4 k€ |

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Project management (cont'd)

- Administrative adjustments:
 - ARC changed name to **AIT** Austrian Institute of Technology
 - GSI change name to **GSI** Helmholtzzentrum für Schwerionenforschung
 - POLITO adopted the Special Transition Flat Rate (60%) for calculation of indirect costs

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Support to WP's

- on collaborative workspaces (WP3, WP11)
- on writing deliverable reports (WP3)
- for the organization of workshop (WP4)

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Communication and Outreach

(often together with WP2)

- EU factsheet
- CERN Courier in Nov. issue.

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EuCARD contribution to sustainable integration...

- Initiate a workshop on plasma wave acceleration (WP4)
- Co-sponsor session on medical accelerators in the coming workshop on “Physics for Health in Europe”, 2-4 Feb 2010 at CERN (WP4).
- Information on the TIARA project.
- Report to secretary of CERN Council Strategy Session
- Report to ESGARD
- Talk to dean and professors of Lancaster University on visit at CERN,
- Contact with director of Cinvestav, Mexico.
- Contact with US-LARP, whose leader could attend the next SC meeting.

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Interim project Reporting

- almost all WP interim activity reports received, except WP5, WP8 and WP10 (2/11/2009).
- now writing the synthesis, while searching how to streamline and minimize the global effort. It already appears that interim activity reporting would meet its objective with one page per task (+list of publications and optional complementary discussions of results), see next page for a template.

Information per task

- *Mandate*
- *Progress towards objectives*
- *Significant results*
- *Planning, deviations and corrective actions*
- *Estimate of use of resources*
- *Plans for next semester*

= 1 page

+list of events, presentations, publications and optional further discussion of results

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Interim Reporting on Use of Resources

- **14/37 partners not yet submitted their IRUS reports!**
 - **“full cost” reporting not well understood / implemented**
 - **several partner report zero costs, even if activities have started**
 - **not all partners (able to) report on Task level**
- ⇒ **Need to review / discuss / decide on the issues in order to be able to report on the resource utilisation to the GB in April 2010.**

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Interim Reporting on Use of Resources (cont'd)

Summary of resource utilisation by WP (based on 23/37 IRUS)

| WP | Resources (€) | | Person-months | |
|----------------|------------------|-------------------|---------------|------------------|
| | M1-M6 | Total budget | M1-M6 | Total PM planned |
| WP01 | 134,538 | 831,360 | 9.5 | 84.0 |
| WP02 | 59,738 | 272,602 | 6.0 | 24.0 |
| WP03 | 7,675 | 548,144 | 0.8 | 45.8 |
| WP04 | 44,942 | 998,445 | 5.3 | 24.7 |
| WP05 | 2,040 | 287,380 | 0.2 | 3.0 |
| WP06 | 0 | 481,812 | 0.0 | 3.0 |
| WP07 | 137,710 | 6,438,083 | 19.2 | 446.0 |
| WP08 | 312,680 | 4,090,479 | 24.2 | 315.4 |
| WP09 | 478,352 | 6,562,118 | 57.3 | 593.2 |
| WP10 | 171,419 | 7,729,534 | 29.0 | 529.5 |
| WP11 | 161,162 | 3,004,348 | 19.4 | 258.9 |
| Totals: | 1,510,256 | 31,244,304 | 170.7 | 2327.5 |

Planning

- All deliverables delivered on time (web sites)
- 2 milestones on time; one volunteer milestone added, **one milestone (task 9.3, equipment of ATF2) late by 2 months.**
- HiRadMat will be late by > one year; **EC to be informed**
- **All tasks so far (WP1 to 7), except above, are declared on schedule by the WP activity reports.**

Conclusion

From the Coordination Office, the project appears so far on good tracks.

We shall draw conclusions in the next SC meeting on the interim reporting procedure.

With the start-up of the LHC, it is proposed to hold the next SC meeting (January) at CERN.